



Minutes

The second meeting of the 2020-21 session of the Students' Representative Council of the UNBSJ Inc. was held June 10, 2020 through Microsoft Teams.

Attendance: Executive: Patrick Hickey, President
Katie Herrington, VP External
Josh Northrup, VP Finance & Operations
Kirsten Hurley, VP Student Life

Councilors: Emma Higdon, Arts Rep
Maria Cummings, Business Rep
James Tang, DMNB Rep
Ria Sabitry, International Rep(Arrives at 5:30pm)
Christina McLean, Mature Student Rep
Kaleigh Wadden, SASE Rep

Chair: Ryan Walsh

Regrets: Austin Kendall, Athletic Rep

Meeting was called to order at 5PM

NOTE: Due to a recording issue, meeting notes were used for items 1.1, 1.2 & 1.4. For item 1.3, reports are attached.

- 1.1 Approval of Agenda - Motion: To Approve Agenda. Northrup/MacLean 9/0/0. Motion Carried.
- 1.2 Approval of May 21, 2020 Minutes - Motion: To Approve Minutes. Wadden/Northrup 9/0/0. Motion Carried.
- 1.3 Executive Reports
 - See attached
- 1.4 Other Business - Two Funding Requests - Kirsten
 - Motion: To Approve New Cost for Orientation Packages in the amount of \$3,758.75. Hurley/Wadden 9/0/0. Motion Carried.
 - Motion: To Approve Purchase of 450 Masks in the amount of \$3,127.50. Hurley/MacLean 9/0/0. Motion Carried.
- 1.5 SRC Bursary for Part-Time Students
 - Patrick states that bursary is not being utilized enough and there are few part time students now
 - Change to definition will now allow international students to apply as well
 - Motion: To Change SRC Bursary for Part-Time Students to the SRC Student Bursary
Conditions: Awarded on the basis of financial need to students enrolled in an undergraduate degree or certificate program on the Saint John campus. Students must demonstrate successful academic performance. Hickey/Northrup 10/0/0. Motion Carried.
- 1.6 Whitebone/Howlers Project
 - Patrick states that the agreement with UNB drafted by the SRC, has been submitted to Kevin Simpson who in turn forwarded to the VP's Office for approval.
 - Motion: To Approve \$26,059.00 for the Purchase of the Communal Table and 30 Stools. Hickey/Northrup 10/0/0. Motion Carried.
- 1.7 Committee Appointments
 - Patrick advises some applications have been received
 - Hosting a committee info session on June 17th at 6PM
- 1.8 Health & Dental Plan
 - WeSpeakStudent has extended coverage until September 30th this year due to COVID-19
 - Announcement posted on social media

1.9 Black Lives Matter

- SRC to post a statement on social media
- Considering taking some money from clubs and societies budget and allocating to projects on campus
- Discussion of creating a scholarship/host documentary watch party/hold educational events
- Kirsten suggests creating a sub committee
- **Motion: To Create an Equity Diversity & Inclusion Committee. Hurley/MacLean 10/0/0. Motion Carried.**

In closing, Josh indicates he and Kirsten will be hosting a club's information session in August.

Motion: To Adjourn at 6:03PM. Northrup/Sabitry 10/0/0. Motion Carried.



President's Report – June 10th Council Meeting

Whitebone/Howler Project Update

Draft agreement has been sent to the VP's office for approval and will be putting forward the approval of the purchase of the custom communal table and stools at today's meeting.

Update on Committees

We have received a good number of online applications from student to sit on UNB and SRC committees. If you have yet to apply, there is still time. We are hosting an online information and training session for all students that applied on Wednesday, June 17th at 6PM over teams.

COVID-19 Update

We have been working with the university to plan what the fall semester will look like and looking into many different possibilities to support international students, students who are unable to attend in-person components and those living in rural areas with poor internet and access to technology. An update with specifics for each course being offered in the fall will be sent to students on June 15th.

Other

- Met with Dr. Hauf, VP Saint John, to discuss the plan moving forward and how to support students
- Meeting with Library Services to discuss the commons and their services to support students remotely
- Meeting with David Emerson to discuss our government relations strategies and how to adapt them to our current situation
- Working with the UNBSU on reforming our scholarship and bursary requirements after the change to the definition of a full-time student

Council Report: Jun 10/20

Katie Herrington, V.P. External

- active on social media: posting on Facebook, Instagram stories
- created some SRC templates to use for social media to keep posts consistent
- created Twitter account: contest to build followers to come
- attended NBSA and CASA transition conferences: member of CASA's Equity, Diversity and Inclusion committee
- NBSA policy development conference at end of June

VP Finance & Operations Executive Report

June 10th Council Meeting

Clubs & Societies

A few more clubs have come forward with their updated constitutions and members list. An email has been sent to all students and executives of clubs.

SafeRide Program

There is still a potential of UNB Alumni sponsoring the SafeRide Program. We will not know until it is approved by their board of directors.

We are still unsure how and if SafeRide will be operating in September, but we are researching and looking into ways to ensure the program can operate safely and abiding by COVID-19 restrictions.

Finance Committee

I will be reaching out on social media to form the finance committee in August. It will consist of myself (chair), four other members of student council and 2 non-members of the student council.



Executive Report: Student Life Report
Meeting: June 10th, 2020 at 5 pm
Kirsten Hurley

Shine Update:

I attended the National Shinerama Leadership conference with my Shinerama Chair Charlotte Fanjoy. Charlotte and I have submitted a proposal for two Shinerama events to the Executive team to review. One is a monthly bottle drive until the Shine day in September. The second event will be the Shine day, which will be a car wash and BBQ event for first-year students. Shine day will be the kick-off event to the weekend on the Friday afternoon of Orientation Week.

We are currently preparing to reach out for sponsorship for materials and bottles from local companies for the bottle drive.

We are also working with Coastal Graphic to create the shirts for Shinerama, which is the same vendor we are ordering orientation swag and shirts from.

O-Week Update:

Christian and I have created a detailed tentative schedule, which will involve 7-afternoon events and 4 evening events. We have confirmed dates and vendors for the Playfair event, Comedy night that will feature James Mullingar and Breakout game experience from Breakout Saint John. We have also secured pricing from vendors for the Orientation Pac's, T-shirts, and Swag.

Christian and I may have meetings next week with TedxUNBSJ to work on an event for Fall Orientation.

We are currently having the logo for the Orientation and Orientation Leadership redesigned to include our new branding of orientation week to "O-Week".

The majority of our Fall Orientation budget is tentatively allocated between supplies and vendors for our 11 events. We are reconsidering which swag options to order depending on how much we receive in sponsorship.

We are currently working on finding Orientation Leaders and Shinerama Leaders.



Orientation Leaders will sign up to help run the events throughout orientation week. Shinerama Leaders will be asked to help with UNB Saint John Shine day as well as small fundraising opportunities over the summer.

Other Business:

Patrick, Christian, and I presented a half-hour presentation about the SRC to incoming first-year students at the UNB Saint John Soar event over two days.

I met with Josh to discuss how to help Clubs and societies have their best reach to students during COVID-19. We are going to be working together to put on the clubs and society's information session in August.

I have attended a weekly meeting with the SRC executive. We have been updating conventional SRC materials and making alternative plans under the COVID-19 conditions.

I have had a weekly meeting with my Orientation Chair Christina, to work collaboratively. We also meet several times a week with vendors as well as to keep update with each other's progress.

I have attended weekly meetings with my s Shinerama chair to discuss and plan proposals for the Shinerama events.