



## Minutes

The fifth meeting of the 2019-20 session of the Students' Representative Council of the UNBSJ Inc. was held January 21, 2020 in the Hume Council Chamber.

Attendance:	Executive:	Patrick Hickey, President Ashley Cook, VP External Josh Northrup, VP Finance Allie Ruigrok, VP Social
	Councilors:	Emma Higdon, Arts Rep Jake Glaspy, Athletic Rep Ryan Pyrke, DMNB Rep Jinxuan Li, International Rep Kirsten Hurley, LGBTQ+ Rep Cassie Hall, Residence Rep Brianna Forbes, SASE Rep
	Chair:	Emma Green
	Regrets:	Lauren Waugh, Business Rep Allison Woodman, Equity, Diversity & Inclusion Rep Christina McLean, Mature Student Rep Alexander Allison, Member at Large Rep Haley Waugh, Nursing/Health Sciences Rep

**Meeting was called to order at 7:35PM**

**1.1 Approval of Agenda - Motion: To Approve Agenda. Ruigrok/Hickey 11/0/0. Motion Carried.**

**1.2 Approval of November 21, 2019 Minutes - Motion: To Approve Minutes. Forbes/Ruigrok 11/0/0. Motion Carried.**

### **1.3 President Report**

- Signs are currently being designed for the Campus Trails Project
- Patrick indicates the SRC put in a request for installing monitors in the study rooms. Also, has a quote for renovating rooms which will be discussed later.
- He and Josh are currently holding budget consultations. Met with the Athletic, Student Services and Financial Services departments regarding next year's budget.
- SRC election coming up - Nomination Week Feb. 10<sup>th</sup>, Campaign Week Feb. 17<sup>th</sup> and Voting Week Feb 24<sup>th</sup>
- SRC to host the NBSA AGM March 13<sup>th</sup> - 15<sup>th</sup>
- SRC met with Dr. Hauf regarding the new Health Innovation Centre which is awaiting funding. The Bachelor of Health Science Program has been reviewed and if approved by the Higher Education Council the program will start September 2020.
- Patrick and Ashley participated in Winter Orientation
- Looking at applying for funding through Canada Summer Jobs, SEED and Federal Student Work Program
- Working with Financial Aid regarding Part Time Bursary Endowment as there is a significant decrease in PT students on campus so money is going unused
- New project - online Resource Directory so students can access all information in one spot
- SRC exterior sign now installed
- Great response to Residence, Athletic and General Surveys that were sent out

#### 1.4 VP Social Report

- SRC hosted a successful Holiday Formal at the Cornerstone in partnership with NBCC
- Allie states she designed and ordered the entrance signage, a new SRC backdrop and other branded items. She's in the process of designing Campus Trail signs and map.
- Possible upcoming social events - Mystery Bus, bar reopening, Super Bowl viewing party, Mental Health Week events and concert on March 20th
- Working on a sponsorship package for concert and meeting with potential sponsors

#### 1.5 VP External Report

- Ashley states at the end of November she attended the CASA Policy and Strategy Conference in Vancouver.
- The Resource Centre was restocked with mostly hygienic and school supplies. Non-perishable food items will be purchased.
- Mental Health Wellness Week to take place January 27<sup>th</sup> - 31<sup>st</sup>. SRC will be partnering with Kreating Conversations, Jack.Org, SAAC and Student Services. Bell Let's Talk Day to take place with an event in the evening hosted by former SRC President Sam Palmer.
- Jan 30<sup>th</sup> will be Yoga night in the Whitebone Lounge and on the 31<sup>st</sup> the Seawolves Volleyball teams will host the Tommies in support of mental health.
- Ashley indicates she'll be attending CASA's Ottawa Advocacy Week Conference in February.

#### 1.6 VP Finance Report

- Safe Ride now operates on Saturday's from 10am-5pm
- The insurance company has confirmed accident last October was deemed not at fault and still awaiting to get vehicle repaired.
- Josh having difficulties in hiring a fourth driver for Safe Ride, so some hours have been cancelled.
- He states Patrick mentioned the budget consultations. Will review where money is needed; the draft budget needs to be sent to university by the end of February.
- He's obtained enrolment figures from university and there has been an increase this year so revenue will be higher.
- He will be allocating the rest of the funds to the Clubs & Societies once Finance Committee meets. He's highly encouraging the clubs to spend their money.
- If anyone is interested in seeing the current financial status of the SRC, send Josh a request.

#### 1.7 Other Business - Proposed By-Law Changes

- Patrick states the By-Law Review Committee met. Members of the committee were: Kirsten Hurley, Emma Higdon, Ashley Cook, Josh Northrup-Conway and Jinxuan Li.
- ❖ **By-Law #4** - Add **undergraduate** students enrolled to attend the University of New Brunswick in Saint John..... - **Committee unanimously agreed on this change. This change clarifies that graduate students on campus are not Members of the Company.**
- ❖ **By-Law #14** - (c) Change name to read Vice-President **Finance & Operations**  
(d) Change name to read Vice-President **Student Life**  
*These changes were made to better align positions with other student unions in NB and Canada. Concerns were brought up around any cost that could arise from changing the titles - but it should be noted that all physical items are replaced every year because they have the name of the VP.*
- ❖ **By-Law #29** - Amend honorarium to read: The President shall receive an honorarium equal to the amount obtained **by calculating the average cost of domestic full-time tuition for all disciplines (Arts/Business/Computer Science/Engineering/Nursing/Science) and multiplying by two (2) and adding One Thousand Dollars (\$1000)**, which total amount is payable in three (3) equal instalments. The first instalment shall be paid by September 1<sup>st</sup> in the year so elected, the second instalment by December 31<sup>st</sup> in the year so elected, and the third instalment by **April 30<sup>th</sup> in the year so elected.**  
*This section must be changed due to the new tuition model for new students installed by UNB. If left unchanged, a student in one program would be paid a different amount than a student in a different program. Many different possibilities were considered by the committee. Averaging all the tuitions together made the honorariums as close to current as possible. The date of the third instalment was changed as the President's term and VP's ends on April 30<sup>th</sup>.*
- ❖ **By-Law #30** - Amend honorarium to read: The Vice-President **Finance & Operations**, Vice-President External and Vice-President **Student Life** shall receive an honorarium equal to the amount obtained **by calculating the average cost of domestic full-time tuition for all disciplines (Arts/Business/Computer Science/Engineering/Nursing/Science) and adding One Thousand Dollars (\$1000). A summer instalment of One Thousand Dollars (\$1000) per position shall be paid by the 1<sup>st</sup> of September.** The balance shall be paid in two (2) equal instalments. The first instalment shall be paid by December 31<sup>st</sup> in the year so elected and the second instalment shall be paid by **April 30<sup>th</sup> in the year so elected.** *The honorarium of the VP's need to be changed as well due to new tuition model.*

- ❖ **By-Law #34** - Amend titles to read: Where any one of the President, Vice-President External, Vice-President Finance & Operations or Vice-President Student Life.... *Changes made to reflect new titles.*
- By-Law #35** - Change office hours to now read between the hours of 8:30 am and 5:00 pm. Also update VP Finance title with & Operations and change Vice-President Social to Vice-President Student Life. *Hours were changed to better align with the beginning of class and allow executives to hold office hours earlier during the day.*
- ❖ **By-Law #36** - Change: (d) Be responsible for the appointment of all student representatives to university committees  
 (e) Present a report of all activities undertaken on behalf of the Company at all Student Council meetings;  
 (f) Present an annual report to Student Council before leaving office;  
 (g) Be a non-voting member of all standing and ad hoc committees unless otherwise appointed to the committee; and  
 (h) Fulfil such other duties as do not properly fall to any other officer.  
*The appointment of student representatives was added to the duties of the President as it is an important part of the position and the official duties was not reflective of such.*
- ❖ **By-Law #38** - Add & Operations to title.
- ❖ **By-Law #39** - Change to Vice-President Student Life. Remove (a) and add & Operations to now new (d) *The first duty (a) was removed as would fall more under the general duties of the President or VP External.*
- ❖ **By-Law #47** - Typo change -the Directors may by resolution .....
- ❖ **By-Law #48** - Change VP to read & Operations
- ❖ **By-Law #53** - Typo change - There shall be a total of two (2)....
- ❖ **By-Law #54** - Add & Operations to Vice-President Finance and amend Vice-President Social to read Vice-President Student Life.
- By-Law #60** - Add & Operations to Vice-President Finance and amend Vice-President Social to read Vice-President Student Life
- ❖ **By-Law #70** - Add (c) Orientation Chair. *The position of Orientation Chair has been suggested to return due to the amount of work the VP Social had to complete over the summer.*
- ❖ **By-Law #74** - Add & Operations to Vice-President Finance
- ❖ **Addition of Orientation Chair Position** - This position was previously in the By-Laws. Added again to resolve the issue of VP Social working too many unassigned hours a week. Orientation Chair to report to Vice-President Student Life. Have to maintain ten (10) office hours a week from May to August. Note: By-Law numbers will be changed, as this will be placed after the category of Appointments. **Motion: To Approve First Reading of the Proposed By-Law Changes. Ruigrok/Forbes 11/0/0. Motion Carried.**

### 1.8 Commitment to the Health & Social Innovation Centre Project

- Patrick indicates this is the former Ward Chipman Project. He states that previous minutes note there must be concrete plans in place for the SRC to approve pledge for this project. He believes it's a strong definite; a donation page has been set up online. **Motion: To Change our Commitment Title from Ward Chipman Project to Health and Social Innovation Centre Project. Hickey/Ruigrok 11/0/0. Motion Carried. Motion: To Approve The Health and Social Innovation Centre Project Total Pledge of \$55,000 and Begin Paying our \$5,500. Commitment this Year. Hickey/Hurley 11/0/0. Motion Carried.**

### 1.9 Concert

- Allie is in a position right now to make an offer to have a popular artist perform. Possibly take place at Kent Theatre or one of the port buildings. She has created a sponsorship package; depending on how much is received will dictate what artist and venue will be booked. Offer will be sent to an artist tomorrow with Jan 24<sup>th</sup> being the deadline date of acceptance. **Motion: To Approve Up To \$26,000. For Talent and Production for A Concert in March. Ruigrok/Higdon 11/0/0. Motion Carried.**

### 2.0 Study Rooms

- Facilities has indicated the SRC's contribution to update rooms would be \$10,000. Patrick initially asked for a quote to paint rooms; facilities advised entire area should be updated. Patrick will request a formal breakdown.

Meeting Adjourned.